



## Risk Assessment & COVID Risk Assessment

### West of England Border Collie Club Championship Show

Location: Forest Oak Farm, Purlieu, Lydney, Forest of Dean, Glos GL15 4LN

Show Date : 20 November 2022

Activity	Hazards	Who might be harmed	Risk Level before controls (H/M/L)	Controls	Risk Level with Controls in place	Comments
<b>Car Parking</b> Exhibitors/Visitors/Disabled/Officials & Judges	Vehicle / People Accidents	Any persons and / or dogs	<b>M</b>	Stewards directing traffic on show ground & wearing reflective jackets. Car Parking Plan is required, & low speeds to be observed Parking only in designated places	<b>L</b>	Marshals to direct traffic to designated areas
<b>Car Parking</b> Dogs left in vehicles on hot days	Dogs left in vehicles on car park during hot weather	Dogs	<b>M</b>	Policy and Procedure in place to monitor car park throughout the duration of the show & deal with any incident.	<b>L</b>	Policy and Procedure includes process for contacting vehicle owner prior to escalation to gain unauthorised access to the vehicle should the dog be in immediate danger.
<b>Entry</b> to show ground	Vehicle / People Accidents	Any persons and / or dogs	<b>L</b>	Directions included on schedules available to exhibitors	<b>L</b>	Car parking clearly separated from the location of the hall. Clear separation between vehicular and pedestrian traffic
<b>Exit</b> from Show Ground	As above	Any persons and / or dogs	<b>L</b>	Departures are spread over a longer period Keep vision area clear	<b>L</b>	As above
<b>Access for emergency vehicles</b>	Clear access	Any persons and / or dogs	<b>L</b>	Always keep access clear	<b>L</b>	Car Parking in defined areas only allowing access to all areas

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<b>Caravan(s) &amp; Tents</b>	Fire, Personal injury	Property, vehicles, persons & animals	<b>N/A</b>	No Overnight parking	<b>N/A</b>	One day show with no Overnight facilities
<b>Field Showground</b>	Risk of rain causing pathways and grass areas to become inaccessible	Any persons and / or dogs	<b>N/A</b>	Areas sectioned off with hazard tape until safe Show moved to hard-standing areas and Indoor rings	<b>N/A</b>	Indoor facilities set up as a stand-by in case of adverse weather conditions Can also be used as "shaded" rings in the event of extremely hot conditions
<b>First Aid and Medical Emergencies</b>	Accidents / injuries / illnesses	Any persons and / or dogs	<b>L</b>	Risk assessment performed to minimise risk of accident First aid kit available on site and nominated first aider available	<b>L</b>	Vet on call, with emergency phone numbers Maps and directions to vet and nearest A & E hospital, printed out and with the Secretary Venue postcode on the Catalogue and Schedule if ambulance needed
<b>Unforeseen Emergency</b>	Rapid Evacuation of the Premises / Showground	Any persons and / or dogs	<b>M</b>	Show Manager and nominated Safety Officer to implement Evacuation procedure for people and dogs	<b>L</b>	Designated assembly points identified Safety Officer to check full evacuation of the building (if safe to do so)
<b>Fire in or around the Show Buildings</b>	Risk of Fire from Cooking operations Risk of Fire from Cigarette Smoking	Any persons and / or dogs' property and vehicles Any persons and / or dogs, property, and vehicles	<b>M</b>	Risk assessment performed to minimise risk of accident Designated Escape routes identified, from all buildings Evacuation plan in place Designated "safe point" identified. H&S briefing upon the opening of the show.	<b>L</b>	Fire equipment checked on site = Smoking only allowed in designated external areas away from all buildings and equipment Fire Vehicle access routes and water points clearly defined
<b>Security</b>	Suspicious items or individuals	Any persons and / or dogs' property and vehicles	<b>L</b>	Show management & exhibitors to be mindful of potential dangers & the need to be vigilant and alert	<b>L</b>	Notification informing exhibitors where to report anything considered suspicious or of concern

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<b>Trade stand Area</b>	Storage of petroleum spirit Use of generators - trailing leads Use of propane gas	Any persons and / or dogs, property, and vehicles	<b>N/A</b>	No Trade Stands booked for this show	<b>N/A</b>	No Trade Stands allowed on site without prior booking
<b>Ring Entrance / Exit</b>	Excited dogs	Any persons and / or dogs	<b>H</b>	Consider separate entrance and exit to the ring, especially in larger classes	<b>M</b>	Careful ring management by the Stewards on behalf of the Judge Show Manager / Chief Steward to spot-check operations throughout the day and intervene with advice where required
<b>Ring queues</b>	Excited dogs, distracted owners,	Any persons and / or dogs	<b>H</b>	Queues to be kept in defined areas of the show rings Positioned away from start and finish area of each individual dog being judged Ring Steward to be positioned so handlers do not have to cross a dog being examined by or moved for the Judge	<b>M</b>	Careful ring management by the Stewards on behalf of the Judge Show Manager / Chief Steward to spot-check operations throughout the day and intervene with advice where required
<b>Children - helping</b>	Excited dogs, children unaware of dangers and consequences	Children	<b>M</b>	Ensure children are supervised when helping  Give clear directions to children what is expected of them	<b>L</b>	Children to be adequately always supervised
<b>Children - not helping</b>	Dogs, moving vehicles	Children	<b>M</b>	Children should be aware of how to behave around dogs They should be aware of the KC Safe and Sound Scheme	<b>L</b>	Children to be adequately always supervised

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<b>Exercise area</b>	Loose dogs, dogs chasing toys	Any persons and / or dogs	<b>M</b>	Dogs to be always under control Complete ban on toys being thrown in the vicinity of the Exercise area	<b>L</b>	Similar controls to be in place in the vicinity of the main show rings
<b>Dogs in Hot Vehicles</b>	Animal Suffering / Risk of Death or serious injury	Any Dogs	<b>M</b>	See separate Policy & Procedure for Dogs in Hot Vehicles	<b>L</b>	Implement Dogs in Hot Vehicles Procedure / KC measures to rectify situation Staff trained as to appropriate course of action
<b>Dog Waste</b>	Biohazard	Any person	<b>H</b>	Exercise Area to be clearly identified and adequate disposal facilities provided	<b>L</b>	Appropriate disposal of show waste arranged
<b>Kitchen Food Preparation Area</b>	Equipment	Any person	<b>NA</b>	This is managed by the venue staff, and they will have their own risk assessment in place.	<b>NA</b>	Managed by the venue staff
<b>Toilet Areas</b>	Slips and spills	Any person	<b>M</b>	Ensure that the toilet areas are regularly inspected throughout the day Encourage Visitors to place rubbish in bins provided Clear up any noticed or reported spills immediately and section off area until dry and safe	<b>L</b>	Committee members to inspect Toilet facilities throughout the day Designated toilet available for Disabled Persons
<b>COVID RISK ASSESSMENT</b>						
<b>Exposure to Covid-19 through contact with contaminated surfaces or close social contact with an infected person</b>	<b>People not following advice or instruction</b>	<b>Exhibitors Judges Stewards Officials Spectators</b>	<b>M</b>	<b>Exhibitors, judges, show officials and spectators are advised that if they, or anyone in their household, has Covid-19 related symptoms, has tested positive for Covid-19 or has been contacted by NHS Track &amp; Trace, they must not attend the show and must self-isolate in line with Government guidelines.</b>	<b>L</b>	<b>The list of controls will be kept under constant review prior to the show, taking account of any changes to the Government guidelines &amp; advice.</b>